



NEWSFLASH!

To: Our Valued Client

From: Nader Girgis
Owner/General Manager

Subject: Medical Accounting and Financial Services

Date: May 13, 2013

Medical Professional Resources (MPR) offers the following new services to assist with your medical practice:

General Ledger Accounting/Record Keeping – Experienced staff maintain accurate records using “Generally Accepted Accounting Principles” applicable to Medical Practices. Comparative Financial Reports are issued promptly. Reports can be tailored to meet your specific practice needs.

Payroll Services – Utilizing the latest payroll software with competitive pricing eliminates the headache of processing payroll within practice environment. Full range of services includes 1) Payroll processing and 2) a full range of tax services.

Accounts Payable and Bank Reconciliation - Services ranging from payroll to paying monthly practice expenses. We monitor your bank account(s) for irregular activities and coordinate bill and payroll payments.

Year End Reporting – We convert your Profit & Loss Statement and the Balance Sheet to the appropriate IRS form that is compatible to your legal entity formation, proprietor; partnership; LLC/LLP or C Corp for your Tax Accountant. We stand behind our numbers and are available to answer any questions to expedite the tax filing process.

Filling Trade Tax Reports – In addition to payroll tax we file on your behalf, on as needed basis, Sales Tax, if applicable, quarterly Ohio Commercial Activities Tax.

Contact MPR for a free evaluation and assessment at (937) 390-2564 extension 117.